

White House Library Board Meeting Agenda  
Billy S. Hobbs Municipal Center  
Court Room  
September 10, 2020

- I. Call TO ORDER
  - A. Roll call of Trustees
  - B. Welcome Visitors
- II. APPROVAL OF MINUTES FROM July 9, 2020
- III. COMMUNICATIONS
- IV. REPORTS
  - A. Regional Director
  - B. Library Director
    - a. Monthly Reports
    - b. Upcoming events/updates
    - c. Budget
    - d. Salvage plan with citations
    - e. Succession plans
  - C. Committees
    - 1. Executive
    - 2. Finance and Budget
    - 3. Marketing and Public Relations
    - 4. Policy Review
- V. UNFINISHED BUSINESS
- VI. NEW BUSINESS
- VII. ADJOURN

White House Library Board Meeting Agenda  
Billy S. Hobbs Municipal Center  
Court Room  
July 9<sup>th</sup>, 2020

- VIII. Call TO ORDER 7:01 p.m.
- C. Roll call of Trustees: Katy Hornbeck, Linda Silver, Joyce Partain, John Corbitt, Andrew Armstrong, Gerald Herman, Elizabeth Kozlowski, and Cecilie Maynor.
- D. Welcome Visitors – None.
- IX. APPROVAL OF MINUTES FROM May 14<sup>th</sup>, 2020: John Corbitt motioned to approve the minutes; Katy Hornbeck seconded the motion. All approve.
- X. COMMUNICATIONS
- XI. REPORTS
- D. Title VI survey was sent out and is due on July 15. This survey is going directly to the Secretary of State. The state is interested in paying attention to how staff is recruited and how library board trustees are recruited. The region had a meeting to discuss virtual approvals and virtual attendees for Board Meetings during this pandemic to make sure meetings are still going well. A virtual conference will be held online on August 20. A labor form was sent out to state libraries. Library directors were sent a board sheet to make sure the region has updated information for board members.
- E. Library Director
- a. Monthly Reports: **May:** Part time staff was not working through the month of May. Full time staff worked on re-opening in June. Book sale items were boxed up. Computers have all been moved 6 ft apart. Two self-checkouts have been created; tape has been put down so people can stand a safe distance apart as well. Summer reading is off and once you hit a certain level, you are notified to come in and get a prize. May was a lot of preparation. Numbers of checking out were still good. Faxes can still be picked up in the lobby. During the month there were seven kids online programs, three teen programs, and two adult programs. The library hours for the month of June will be 9-5, M-F. With COVID numbers increasing, Saturday hours are not being added yet. In August, hours might change dependent on school. 30 people are now allowed in the library at a time. **June:** There were no face to face events/programs in June. Reading program was lower than usual. Those that signed up are reading. Lobby pickups are still being offered. 111 lobby pickups were done in June. One volunteer was able to come back to work. Universal class was good as well and being utilized. Grab-and-Go-Kits have been offered in addition to the online virtual program. In July, there are still a few virtual programs and at the end of the month, some in person events have been added to the calendar. A lot of trainings were cancelled and staff was not able to get all of their state training done. Elizabeth is not too worried about meeting that recommendations because of the circumstances surrounding Covid-19 and this pandemic.

- b. Upcoming events/updates
- c. Budget
- d. State Standards Review

F. Committees

- 5. Executive
- 6. Finance and Budget
- 7. Marketing and Public Relations
- 8. Policy Review

- a. Technology Plan Review : The Technology Plan was edited to include such things as: the library has 8 hotspots rather than just 7, 22 computers with Windows 10 rather than 7, the WIFI speed was increased this year, the Library now has it's own YouTube account, and more. Andrew Armstrong motioned to approve. Joyce Partain seconded the motion. All approve.
- b. Long Range Plan Review : Teen participation grew significantly on its own. Social media usage grew due to the pandemic. Some items on the plan were not completed due to COVID and carried onto the new plan. John Corbitt motioned to approve the plan. Andrew Armstrong seconded. All approve.
- c. Salvage Plan: The Library Director presented this plan. Katy Hornbeck motioned to approve the plan. Joyce Partain seconded. All approve.

XII. UNFINISHED BUSINESS

- a. Memorial for William Beavers – A purchase of a book in his memory has been made. The memorial was in the White House paper and a donation was made in his honor.

XIII. NEW BUSINESS

- a. Officers – Joyce was nominated to remain the Chairperson. John Corbitt motioned to approve this nomination; Emmie seconded the motion. John Corbitt was nominated to remain Vice Chairperson. Andrew Armstrong motioned to approve. Joyce Partain seconded the motion. Emmie Seals was nominated to remain the Secretary. Joyce Partain motioned to approve the nomination; John Corbitt seconded the motion. All Officer positions were approved.
- b. Committee Members are as follows: Policy Committee: Joyce Partain, Andrew Armstrong, and Katy Hornbeck. Budget Committee: this will have a vacant position until we add a Trustee. John Corbitt and Linda Silver are currently on it. Marketing Committee: Andrew Armstrong, Emmie Seals, and Katy Hornbeck. Executive Committee: Joyce Partain, John Corbitt, and Emmie Seals.

- XIV. ADJOURN : Andrew Armstrong motioned to adjourn. John Corbitt seconded. All approve.  
8:00 p.m.

**White House Public Library  
July 2020  
Performance Measures**

**Official Service Area Populations**

2016	2017	2018	2019	2020
13,714	13,833	14,035	14,202	14,363

**July Membership**

**Cumulative Members**

Year	New Members	Updated Members	Total Members	% of Population with Membership
2016	87	311	11,311	83
2017	147	277	12,440	90
2018	126	289	7,650	55
2019	127	343	8,892	63
2020	48	270	6,728	47

The library has switched its system so that all new users register online. Patrons without Internet can use one of our computers at the library and receive help from staff should they need assistance.

**Total Material Available:** 36,381

**Estimated Value of Total Materials:** \$909,525

**Last Month:** \$912,375

**Total Materials Available Per Capita:** 2.53

**Last Month:** 2.54

**State Minimum Standard:** 2.00

**Materials Added in July**

2016	2017	2018	2019	2020
454	416	160	402	325

**Yearly Material Added**

2016	2017	2018	2019	2020
3,674	3,602	3,123	824	1,803

**Physical Items Checked Out in July**

2016	2017	2018	2019	2020
6,153	6,885	6,952	6,892	3,350

**Cumulative Physical Items Check Out**

2016	2017	2018	2019	2020
63,252	63,421	62,536	65,522	27,009

The checkouts for July were lower than previous years because not as many people are coming to the library due to COVID and cancelled programs.

**July**

Miscellaneous Items	2016	2017	2018	2019	2020
Technology Devices	11	64	89	31	25
Study Rooms	30	66	103	108	0
Lego Table	226	325	180	198	0
Games and Puzzles	51	58	80	71	24
Seeds	3	15	36	30	22
Test Proctoring	0	4	23	13	11
Charging Station	0	12	9	14	0
STEAM Packs	*	*	*	24	0
Cake Pans	*	*	*	2	0
Notary Services	*	*	*	*	3

**Yearly Totals**

2016	2017	2018	2019	2020
299	585	644	137	172
821	828	1,082	253	178
2,094	2,643	1,891	553	459
510	528	743	222	403
82	1,197	586	112	250
9	56	152	27	56
26	86	90	19	16
*	*	148	61	25
*	*	6	1	4
*	*	*	16	41

Quarantine Counts	
Lobby Pickups	70
Reference Questions	17

We did not count faxes, copies, prints or tax form pickups in June since patrons are able to use these resources on their own.

**July**

Library Use	2016	2017	2018	2019	2020
Library Visits	*	*	5,291	5,595	2,193
Website Usage	*	*	*	2,182	1,156
Library Volunteers	22	12	13	14	2
Volunteer Hours	117	90	140	154	81.5

**Yearly Totals**

2016	2017	2018	2019	2020
*	*	52,565	55,728	15,653
*	*	2,517	16,935	9,698
251	214	173	193	30
1,665	1,546	1,337	1,658	496.5

We have only allowed one volunteer to come in so they can safely work in a back room away from the public.

**Universal Class July Counts**

Sign-ups	Courses Started	Videos Watched	Lessons Viewed	Class Submissions
1	1	42	79	16

**Cumulative Counts**

Year	Sign-ups	Courses Started	Lessons Viewed	Class Submissions
2017	27	39	273	258
2018	24	52	661	455
2019	9	16	194	105
2020	9	32	1,443	729

**Computer Users**

July	2016	2017	2018	2019	2020
Wireless	908	502	791	811	154
Adult Computers	367	334	427	368	190
Kids	216	249	216	207	5

**Yearly Computer Users**

2016	2017	2018	2019	2020
8,367	8,725	9,535	2,017	1918
4,640	4,413	4,642	1,103	1,276
2,136	2,209	2,088	556	400

**Programs**

1,000 books	Monthly Sign ups	Yearly Sign ups	100 mark	500 mark	Completions
2018	7	29	2	0	0
2019	2	38	2	2	0
2020	11	70	0	1	2

**Monthly**

July Kids	Kids Sessions	Kids Attendance
2016	9	386
2017	9	560
2018	11	576
2019	9	395
2020	2	188

**Yearly Totals**

Kids Sessions	Kids Attendance
178	2,988
181	4,268
158	4,437
46	737
32	865

**July Virtual Programs**

Kids programs	Online views
1	168
Grab & Go Kits	
Kits Offered	Picked Up
5	112

In July, we offered 1 virtual program, 2 live programs, a city scavenger hunt, a passport activity book, and Grab and Go kits.

**Monthly**

July	Teen Events	Teens Present
2016	6	8
2017	2	4
2018	4	3
2019	4	11
2020	0	0

**Yearly**

Teen Events	Teens Present
69	187
47	481
82	432
18	432
13	81

**Monthly**

June	Tween Events	Tweens Present
2019	*	*
2020	0	0
Yearly		
2019	10	150
2020	5	18

**July Virtual**

Teen & Tweens	Online Views
1	186
Grab & Go Kits	
Kits Offered	Picked up
4	50

In July, we posted 1 digital escape rooms online for teens/tweens and offered Grab and Go kits as part of Summer Reading.

**Monthly**

July Adults	Adult Sessions	Adult Attendance
2016	1	14
2017	7	18
2018	22	43
2019	13	73
2020	0	0

**Yearly**

Adult Sessions	Adult Attendance
61	662
145	689
175	1,009
41	232
30	143

**July Virtual Programs**

Online Programs	Views
4	1,238

**Summer Reading Challenge Numbers**

Sign Ups	Tots	Kids	Teens	Adults	Totals
	27	39	7	37	110
Completed	2	6	1	8	17

**Bench Marks Reached**

	150 minutes	300 minutes	450 minutes	600 minutes	750 minutes	900 minutes	Grand prizes	Coupon
Tots	11	4	3	2	2	2	2	3
Kids	14	12	9	8	8	6	7	5
Teens	3	3	2	2	2	1	1	0
Adults		13		10		8	7	2

**Interlibrary Loan Services**

July	2016	2017	2018	2019	2020
Borrowed	74	37	61	75	47
Loaned	24	27	50	42	5

**Yearly Interlibrary Loan Services**

2016	2017	2018	2019	2020
668	562	690	690	264
249	305	410	410	54

**July 2020 R.E.A.D.S.**

Adults	Juvenile
1552	93

**20-21 totals**

Adults	Juvenile
1552	93

**19-20 Totals**

Adult	Juvenile
23,138	1,430

**18-19 Totals**

Adult	Juvenile
21,899	1,189

**17-18 Yearly Totals**

Adult	Juvenile
15,773	725

The READS statistics come from the state.

**White House Library Monthly Report**

July 2020

Submitted by Elizabeth Kozlowski

**Summary of Activities**

The library board met in July. They voted to update the technology plan, long-range plan and on a new salvage plan. The group also reviewed last year's long-range plan, the library's progress on the state standards, the budget, and Summer Reading.

The library director met with two different awning companies to get quotes for the new outdoor reading space. There are three different awning option types that will be reviewed before one is picked. The library director also started to research outdoor patio furniture for the new reading space. Once those are completed, she will begin getting quotes for a new sign and having electrical run to that area.

The library director attended a regional director roundtable meeting online. At this meeting, the region talked about how they will do training this year, changes to our regional monthly reports, and how we are handling being open to the public and programs with COVID.

The library director and staff attended the city administrator’s state of city address to learn about things the city plans on doing, changes to the personnel manual, etc.

The library director and Catalog librarian both did a zoom presentation for the Sumner County Librarians professional development day on Thursday, July 30. The catalog librarian did a workshop on how to download ebooks on Libby while the library director did a presentation on different resources and services that are offered at the White House Public Library. Both presentations went great and were well received.

The library’s Summer Reading program concluded in July. The library offered 2 live programs outside: a petting zoo and a magician. There were 113 individuals at the petting zoo and 75 at the magician show. The library had one virtual program for kids, Mr. Bond, which had a total of 186 views. There was also a digital escape room for teens with 186 views and 4 virtual I Spy pictures with a total of 1,238 views. The library is pleased with the numbers for our programs since the outside performers brought in just as large of crowd as when we held them inside. In addition, our patrons really seemed to enjoy the online activities we created/posted.

For the online reading challenge, our numbers were down compared to other years. This was due in large part to the COVID pandemic. The library was closed to the public until the summer reading program began. Because of social distancing requirements, the program had to be held exclusively on-line. This limited the length of time available to advertise and required prizes to be smaller with less variety. Although the library staff were excited about the on-line software, we feel that it needs to be used when we are fully operational to get an accurate gauge of patron interest. This will give us a better idea if we should continue to use the software or go back to the paper system.

<b>Sign-Ups</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
<b>Listeners</b>	90	72	84	27
<b>Readers</b>	129	149	162	39
<b>Teens</b>	40	26	27	7
<b>Adults</b>	39	43	53	37
<b>Total</b>	298	290	326	110

<b>Participated</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>
Listeners	35	32	47	11
Readers	62	83	96	14
Teens	7	13	16	3
Adults	12	18	21	13

### **Department Highlights**

The highlights for the month were the success with the virtual presentations for the school librarians, the large number of attendees for the outside summer reading program, and the participation with our online summer activities.

**White House Public Library  
August 2020  
Performance Measures**

**Official Service Area Populations**

2016	2017	2018	2019	2020
13,714	13,833	14,035	14,202	14,363

**August Membership**

**Cumulative Members**

Year	New Members	Updated Members	Total Members	% of Population with Membership
2016	114	361	11,510	83
2017	127	595	6,701	49
2018	130	320	7,913	56
2019	97	334	9,112	64
2020	106	390	6,814	47

The library has switched its system so that all new users register online. Patrons without Internet can use one of our computers at the library and receive help from staff should they need assistance.

**Total Material Available:** 36,624

**Estimated Value of Total Materials:** \$915,600

**Last Month:** \$909,525

**Total Materials Available Per Capita:** 2.54

**Last Month:** 2.53

**State Minimum Standard:** 2.00

**Materials Added in August**

2016	2017	2018	2019	2020
376	289	262	214	395

**Yearly Material Added**

2016	2017	2018	2019	2020
3,674	3,602	3,123	824	2,198

**Physical Items Checked Out in August**

2016	2017	2018	2019	2020
6,620	6,600	6,502	5,506	4,287

**Cumulative Physical Items Check Out**

2016	2017	2018	2019	2020
63,252	63,421	62,536	65,522	31,296

The checkouts for August were lower than previous years because not as many people are coming to the library due to COVID and cancelled programs.

**August**

Miscellaneous Items	2016	2017	2018	2019	2020
Technology Devices	49	46	46	35	35
Study Rooms	66	78	78	114	55
Lego Table	155	125	125	214	0
Games and Puzzles	69	46	46	79	77
Seeds	3	2	2	9	17
Test Proctoring	4	1	1	11	8
Charging Station	0	2	2	5	3
STEAM Packs	*	*	*	16	0
Cake Pans	*	*	*	2	3
Notary Services	*	*	*	*	8

**Yearly Totals**

2016	2017	2018	2019	2020
299	585	644	137	207
821	828	1,082	253	233
2,094	2,643	1,891	553	459
510	528	743	222	480
82	1,197	586	112	267
9	56	152	27	64
26	86	90	19	19
*	*	148	61	25
*	*	6	1	7
*	*	*	16	49

Quarantine Counts	
Lobby Pickups	0
Reference Questions	7

We did not count faxes, copies, prints or tax form pickups in June since patrons are able to use these resources on their own.



**August**

Library Use	2016	2017	2018	2019	2020
Library Visits	*	*	4,964	4,565	3,004
Website Usage	*	*	*	1,863	1,460
Library Volunteers	20	13	10	9	6
Volunteer Hours	118	93	97	85	93.5

**Yearly Totals**

2016	2017	2018	2019	2020
*	*	52,565	55,728	18,657
*	*	2,517	16,935	11,158
251	214	173	193	36
1,665	1,546	1,337	1,658	590

Only a few volunteers have felt safe coming back to volunteer at the library.

**Universal Class August Counts**

Sign-ups	Courses Started	Videos Watched	Lessons Viewed	Class Submissions
1	14	223	240	43

**Cumulative Counts**

Year	Sign-ups	Courses Started	Lessons Viewed	Class Submissions
2017	27	39	273	258
2018	24	52	661	455
2019	9	16	194	105
2020	10	46	1,683	772

**Computer Users**

August	2016	2017	2018	2019	2020
Wireless	886	1095	757	643	315
Adult Computers	530	388	467	362	195
Kids	216	203	178	181	1

**Yearly Computer Users**

2016	2017	2018	2019	2020
8,367	8,725	9,535	2,017	2,233
4,640	4,413	4,642	1,103	12,471
2,136	2,209	2,088	556	401

**Programs**

1,000 books	Monthly Sign ups	Yearly Sign ups	100 mark	500 mark	Completions
2018	7	29	2	0	0
2019	2	38	2	2	0
2020	5	76	0	1	2

**Monthly**

Aug Kids	Kids Sessions	Kids Attendance
2016	12	198
2017	10	296
2018	9	163
2019	9	214
2020	3	67

**Yearly Totals**

Kids Sessions	Kids Attendance
178	2,988
181	4,268
158	4,437
46	737
35	932

**August Virtual Programs**

Kids programs	Online views
0	0
Grab & Go Kits	
Kits Offered	Picked Up
6	92

In August, we offered face-to-face sidewalk story times for the younger kids and then grab and go kits for the older ones.

**Monthly**

Aug	Teen Events	Teens Present
2016	4	22
2017	4	45
2018	6	25
2019	4	15
2020	0	0

**Yearly**

Teen Events	Teens Present
69	187
47	481
82	432
18	432
13	81

**Monthly**

Aug	Tween Events	Tweens Present
2019	*	*
2020	0	0
Yearly		
2019	10	150
2020	5	18

**Aug combined**

Teen & Tweens	Present
3	14
Grab & Go Kits	
Kits Offered	Picked up
0	0

In August, we held combined program for teens and tweens on the library patio. These were face-to-face programs.

**Monthly**

Aug Adults	Adult Sessions	Adult Attendance
2016	5	22
2017	9	175
2018	15	51
2019	16	74
2020	4	16

**Yearly**

Adult Sessions	Adult Attendance
61	662
145	689
175	1,009
41	232
34	159

**August Virtual Programs**

Online Programs	Views
0	0

**Interlibrary Loan Services**

August	2016	2017	2018	2019	2020
<b>Borrowed</b>	71	76	67	121	71
<b>Loaned</b>	26	23	44	47	34

**Yearly Interlibrary Loan Services**

2016	2017	2018	2019	2020
668	562	690	690	335
249	305	410	410	88

**Aug 2020 R.E.A.D.S.**

Adults	Juvenile
1504	84

**20-21 totals**

Adults	Juvenile
3380	177

**19-20 Totals**

Adult	Juvenile
23,138	1,430

**18-19 Totals**

Adult	Juvenile
21,899	1,189

**17-18 Totals**

Adult	Juvenile
15,773	725

The READS statistics come from the state.



City of White House, TN

# Monthly Draft Report Account Summary

For Fiscal: 2020-2021 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	YTD Activity + Encumbrances	Budget Remaining
<b>Fund: 110 - General Fund</b>						
<b>Expense</b>						
<b>Function: 44800 - Library</b>						
110-44800-110	Libraries - Salaries	202,037.00	202,037.00	15,352.16	15,352.16	186,684.84
110-44800-112	Libraries - Overtime	1,231.00	1,231.00	0.00	0.00	1,231.00
110-44800-114	Libraries - Part Time Wages	30,000.00	30,000.00	1,623.13	1,623.13	28,376.87
110-44800-117	Libraries - Annual Longevity Pay	3,000.00	3,000.00	0.00	0.00	3,000.00
110-44800-130	Libraries - Employee Benefits	18,734.00	18,734.00	1,321.91	1,321.91	17,412.09
110-44800-142	Libraries - Hospital & Health Insurance	60,546.00	60,546.00	3,028.03	3,028.03	57,517.97
110-44800-143	Libraries - Retirement	14,143.00	14,143.00	853.58	853.58	13,289.42
110-44800-144	Libraries - Dental Insurance	744.00	744.00	51.45	51.45	692.55
110-44800-145	Libraries - Vision Benefit	1,000.00	1,000.00	0.00	0.00	1,000.00
110-44800-147	Libraries - Unemployment Insurance	261.00	261.00	6.50	6.50	254.50
110-44800-148	Libraries - Employee Ed. & Training	900.00	900.00	0.00	0.00	900.00
110-44800-200	Libraries - Contractual Services	15,760.00	15,760.00	568.05	568.05	13,400.50
110-44800-211	Libraries - Postage, Box Rent, Etc.	275.00	275.00	3.16	3.16	271.84
110-44800-215	Libraries - Memberships/Subscriptions/...	12,300.00	12,300.00	750.00	750.00	9,554.06
110-44800-232	Libraries - Advertising & Pub. Relations	870.00	870.00	0.00	0.00	708.00
110-44800-241	Libraries - Electric	35,159.00	35,159.00	3,161.55	3,161.55	31,997.45
110-44800-242	Libraries - Water	660.00	660.00	72.57	72.57	587.43
110-44800-243	Libraries - Sewer	1,020.00	1,020.00	59.85	59.85	960.15
110-44800-245	Libraries - Phones / Fax / Internet	6,840.00	6,840.00	302.71	302.71	6,537.29
110-44800-249	Libraries - Stormwater Fee	648.00	648.00	53.94	53.94	594.06
110-44800-260	Libraries - R & M Facilities	8,040.00	8,040.00	0.00	0.00	8,040.00
110-44800-280	Libraries - Travel	375.00	375.00	0.00	0.00	375.00
110-44800-282	Libraries - Meals And Entertainment	900.00	900.00	0.00	0.00	900.00
110-44800-312	Libraries - Small Items Of Equipment	7,300.00	7,300.00	0.00	0.00	4,440.63
110-44800-320	Libraries - Operating Supplies	10,525.00	10,525.00	0.00	0.00	10,323.40
110-44800-330	Libraries - Inventory Supplies	12,000.00	12,000.00	3,000.00	3,000.00	8,600.00
110-44800-331	Libraries - Oil, Fuel, Etc.	520.00	520.00	0.00	0.00	520.00
110-44800-900	Libraries - Capital Outlay	30,000.00	30,000.00	0.00	0.00	20,777.56
	<b>Function: 44800 - Library Total:</b>	<b>475,788.00</b>	<b>475,788.00</b>	<b>30,208.59</b>	<b>30,208.59</b>	<b>46,841.39</b>
	<b>Function: 44880 - Children's Library</b>					
110-44880-110	Children's Libr. - Salaries	32,736.00	32,736.00	2,486.40	2,486.40	30,249.60
110-44880-112	Children's Libr. - Annual Longevity Pay	500.00	500.00	0.00	0.00	500.00
110-44880-130	Children's Libr. - Employee Benefits	2,666.00	2,666.00	197.67	197.67	2,468.33
110-44880-142	Children's Libr. - Hospital & Health Insur...	9,058.00	9,058.00	462.28	462.28	8,595.72
110-44880-143	Children's Libr. - Retirement	2,292.00	2,292.00	138.25	138.25	2,153.75
110-44880-144	Children's Libr. - Dental Insurance	453.00	453.00	10.29	10.29	442.71
110-44880-145	Children's Libr. - Vision Benefit	200.00	200.00	0.00	0.00	200.00
110-44880-147	Children's Libr. - Unemployment Insura...	29.00	29.00	0.00	0.00	29.00
110-44880-148	Children's Libr. - Employee Ed. & Training	50.00	50.00	0.00	0.00	50.00
110-44880-200	Children's Libr. - Contractual Services	1,400.00	1,400.00	531.00	531.00	869.00
110-44880-320	Children's Libr. - Operating Supplies	1,500.00	1,500.00	0.00	0.00	1,300.00
110-44880-330	Children's Libr. - Inventory Supplies	2,000.00	2,000.00	0.00	0.00	1,494.85
	<b>Function: 44880 - Children's Library Total:</b>	<b>52,884.00</b>	<b>52,884.00</b>	<b>3,825.89</b>	<b>3,825.89</b>	<b>48,352.96</b>
	<b>Expense Total:</b>	<b>528,672.00</b>	<b>528,672.00</b>	<b>34,034.48</b>	<b>34,034.48</b>	<b>51,372.43</b>
	<b>Fund: 110 - General Fund Total:</b>	<b>528,672.00</b>	<b>528,672.00</b>	<b>34,034.48</b>	<b>34,034.48</b>	<b>477,299.57</b>
	<b>Report Surplus (Deficit):</b>	<b>-528,672.00</b>	<b>-528,672.00</b>	<b>-34,034.48</b>	<b>-34,034.48</b>	<b>-51,372.43</b>