

Revised by library board on September 14, 2023

Reconsideration of Library Materials

WHL welcomes expressions of opinion from patrons regarding materials included or not included in the collection. If a patron questions the content or placement of an item in the library collection or wishes to have a specific item added to the collection, he/she should address the concern with the Library Director. Additionally, patrons may wish to submit a Request for Reconsideration of Library Materials form. Only those with a library card account for White House Library and who reside in Robertson or Sumner County can request that a title be reconsidered. The form must be filled out in its entirety in order for the reconsideration process to move forward. When a Request for Reconsideration of Library Materials form is received, the library director will inform the Library Board Chair. The library director will have 30 days to review/research the title and try to work out a solution with the individual making the request. If the individual is not satisfied with the director's decision, the patron may request that the matter be taken to the Library Board Chair. The Library Board Chair will appoint an ad hoc committee consisting of appropriate library staff, Trustees, and/or community members. This ad hoc committee will evaluate all requests for reconsideration within 60 days and hold a public meeting in which individuals from the community may speak following the guidelines set in the WHL by-laws. During this process, the item in question will remain accessible to library patrons if it is already in the collection. The committee will make a recommendation to the Library Director who will bring the committee's recommendation to the next regularly scheduled library board meeting. The board will vote to accept or reject the committee's decision. The Library Director will inform the patron listed on the Request for Reconsideration of Library Materials of the board decision by letter.