

## **White House Library's announcement, pamphlet and poster policy**

The White House Library maintains the following policy for posters, flyers, pamphlets, brochures, and any other type of information document.

- Only documents of non-profits, schools, government agencies or flyers that meet a need in the community will be posted.
- Each item must be approved, initial and dated by the library director before being posted.
- Items that are in objectionable taste will not be approved.
- Documents that are written in another language must also have an English translation.
- Space for posting is limited and will be posted on a first come first serve bases.
- The document will only be posted until the date of the event.
- Approval to post does not mean that the WH library endorses the organization or information on the document.