

**Maud Preston Palenske Memorial Library
Meeting of the Board of Trustees
April 24, 2017**

President, Ren Baldwin, called the meeting to order at 6:04 pm. Other board members present were William (Rick) Ast, Liz Darato, Mimi Elwell, William Engeln, Stephanie Mack, Patrice Rose and Stephanie Masin.

Also Present:

Absent: None

Announcements: None

Public Comment: None

Friends of the Library: Ginny Antonston- Book Sale: Thursday April 27th – April 29th. Sale will be broadcast on the radio starting on April 26th. They have a great inventory of books. Chairs for the event are Deb Burlingame, Clem Brueck and Anita Shadler.

Minutes: It was moved by Engeln seconded by Kodis to approve the minutes of March 28, 2017 with corrections: Financial report – the spelling of Masin and Engeln’s names; rainy day fund amount should be 20% not 10%; Statistical Report – Bunny Money; President’s report – the spelling of Elwell’s name; adjournment time of 7:15 was also added to the minutes from the March meeting. Motion carried.

Treasurer’s Report: Board members reviewed the bills for March 2017. It was moved by Engeln seconded by Elwell to approve the bills from March 2017 in the amount of \$11,296. Motion carried.

Financial Report: Masin reviewed the City of St. Josephs proposed new billing process and expressed concerns that the library will incur unnecessary late fees. She has expressed those concerns to the new Financial Officer and is awaiting her response. She also reported that penal fines continue to decline. It was moved by Kodis seconded by Flora to approve recommended end of fiscal year 2016-2017 and next fiscal year 2017-2018 budgets. Motion carried Masin noted that the spring State Aid deposit should be forthcoming.

Statistical Report: Masin reported that everything is in line for this time of year.

Director’s Report: Masin reported that Mango Language usage continues to improve. Open Mic Poetry evening is approaching for National Poetry Month in April. The Library is hosting the 6th annual “Blossomtime Tea Party” on May 4th. Heaven Scent was called in to clean up the flooding in the staff lounge . Alley Door is in but still missing a section, phone system is due to be installed on May 1st, Unique Management has collected on 4 accounts.

President Comments: Ren reminded everyone of the community engagement meeting on April 25th 5:00 – 9:00 with the meeting beginning @ 5:45.

Old Business: None

New Business: Masin reported that she received notice that the library was to receive \$1,000 from the estate of Catherine Biespiel. Elwell moved, Kodis seconded that those funds, upon receipt, should be deposited in the library’s operating fund. Motion carried. Masin shared a spreadsheet that gathered information about assessed millage rates for other class IV library home municipalities in southwest Michigan. The spreadsheet highlighted that the City of St. Joseph’s

assessment rate is significantly lower than rates assessed by home municipalities of other class IV libraries in the area. Library Board members are looking forward to a meeting with the City to discuss the assessment rate, with the objective being to see library revenues increase from both the City and the Township.

Board Comments: None

Fundraising: It was discussed to have ongoing "Give Back Nights" at local restaurants.

Adjournment: It was moved by Elwell and seconded by Rose to adjourn the meeting at 7:17 p.m. Motion carried.
Next Board Meeting May 23, 2017.

Respectfully submitted,

Diana Flora, Library Board Member