

**Maud Preston Palenske Memorial Library Meeting Of
the Board of Trustees
May 22, 2018**

Meeting was called to order at 6:04

President Ren Baldwin called the meeting to order at 6:04 pm. Other board members present were Melissa Clapper, Liz Darato, Mimi Elwell, Bill Engeln, Jim Kodis and Stephanie Mack.

Also Present: Stephanie Masin, Director , Paula Stakely, Assistant Director and Sue Morgan, Administrative Assistant

Absent: Patrice Rose, Rick Ast.

Announcements: None

Public Comment: Joey Andrews, who is running for State House of Representatives as a Democrat, wanted to introduce himself and be available.

Karen Lietz is concerned about the needs of the library and wanted to help. She serves on the Board of the St. Joseph Jr. Foundation. She has Used Horizon Trust and Investment as an outside manager. She likes using managed accounts and wanted to share her experience with the library. Another is RMB capital Recently changed fees for non profits to 0.8%.

Friends of the Library :

Ren reported for Ginny Antonson notified him the Friends raised \$3,203.70 from the Annual Book Sale. They also have been granted 501c3 status.

Minutes:

It was moved by Mr. Kodis and seconded by Ms. Elwell to approve minutes from the April 24, 2018 Board Meeting with two corrections. Motion carried

Treasurer's Report:

Board members reviewed the bills for April 2018.

Noted that there is an additional report in the packet. Board members indicated they would like to continue to receive this report.

Mr. Engeln noted that it is just 2 months from end of the fiscal year and expenditures are on target. There is a good net income over expenses ratio.

It was discussed that the additional revenues that come from the City and Township be earmarked or tracked so the Library can report back to them how their dollars were spent.

Approval of Bills: It was moved by Mr. Engeln, seconded by Ms. Clapper to approve the bills from April 2018 in the amount of \$9,889.26 . Motion Passed.

Financial Report:

It was moved by Mr. Engeln and seconded by Mr. Kodis to approve the Financial Report. Motion carried.

Director's Report: (Including Statistics)

Ms. Masin expressed gratitude to the Board, the City and the Township for working toward allocating some additional funds for the repair of the building. She also thanked various community members as well as Abonmarche, Beoudoin and others for their support and help.

Ms. Masin reviewed the plans for the Summer Reading program, which is almost completely funded through sponsorships.

Use statistics have been impacted by the closing of the Children Department due to water problems. There will be a Reopening celebration scheduled after the work has been completed.

The Blossomtime Tea Party was held in the Solarium this year and worked so well that the plans would be to continue it there again.

Old Business:

Flooding Repairs - The flooding repairs are progressing with a target date to reopen the Children's Department in time for the Summer Reading Program. The Board was provided with information relative to the a timeline of the steps and an overview of the costs associated with the flooding. While the budget is on target with overall percentage of expenditures to date, the flooding repair costs will have an impact.

Building Subcommittee will be setting another date to meet.

Library Attorney Information - Ms. Masin noted that Anne Seuryneck , Foster Swift, was unable to attend this meeting but will be at the June Board Meeting.

Fundraising -

The fundraiser for the Kitchenaid stand mixer has been changed to a silent auction. A group of individuals have stepped forward and indicated they might be interested in fundraising for the library.

New Business: None

President Comments: None

Board Comments: None

Adjournment:

It was moved by Mr.Kodis and supported by Ms. Elwell to adjourn the meeting at 7:17pm. Motion carried.

Next Board meeting

June 26, 2018 at 6:00pm.

Respectfully submitted,

Stephanie Mack

Secretary