

Maud Preston Palenske Memorial Library Meeting Of the Board of Trustees October 23, 2018

President Ren Baldwin called the meeting to order at 6:01pm. Other board members present Melissa Clapper, Liz Darato, Mimi Elwell, Bill Engeln, Jim Kodis, Stephanie Mack, and Patrice Rose

Also Present: Stephanie Masin-Director, Paula Stakely-Assistant Director

Absent: Rick Ast

Visitors: Ginny Antonsin

Announcements: NONE

Public Comment: NONE

Friends of the Library :

The Annual Children's Book Sale is coming up this month 11/6-10/2018. The Friends have been successful in increasing membership and are now up to 68 members. They are looking to have a Friend Fundraiser to help raise some funds. They are currently working on a logo for Friends of the Library. Also, are planning on streamlining their brochure. The nominating committee is now working on a slate for the upcoming elections.

Approval of the Minutes:

It was moved by Ms Clapper and supported by Mr Kodis to approve the September 25, 2018 minutes . Motion passed with 2 corrections ginny last name mimmi

Treasurer's Report:

Mr. Engeln reviewed the financials. The fund balance continues to look healthy. The Unique Management report was reviewed. It was felt that the service continues to be valuable to the library relative to the money and materials that the library has received to date and continues to save staff time.

Approval of the bills:

Mr. Engeln reviewed the bills for September 2018.and noted that the electrical bills are up substantially. Ms Clapper noted that electrical rates have increased.

Mr. Engeln made a motion to approve the September 2018 bills in the amount of \$15,050.36.

Supported by Ms Elwell. Motion passed.

New Business: None

Old Business:

Mr Kodis provided a Board Building Subcommittee Update. The legal opinion relative to the ownership of the building has an impact on decisions made for building expenses. The committee recommends a Market Survey to determine what the community feels is important for library operations, library facilities and library funding.

Director's Report: (Including Statistics)

Ms. Masin noted that the staff outreach and programming for the book Clubs have exceeded her expectations. She asked to Board to consider a shared in-service training day for staff

Per the Boards approval, a new microfilm reader was ordered and due to be installed at months end.

Due to the generosity of an extra financial allocation from St. Joseph Township

Or Mis Masin expressed her gratitude for the generous donation from St. Joseph Township for replacement computers, which have arrived and are being installed.

Secure Alarm is working on repairing the faulty fire panel. In the meantime there is a contingency plan put together with fire department until it is fixed. She is hoping the company is able to provide an integrated system.

President Comments:

None

Board Comments: None

Adjournment:

It was moved by Mr Kodis and supported by Ms Elwell to adjourn the meeting at 7:02pm. Motion carried.

Next Board meeting - November 27, 2018 at 6:00pm.

Respectfully submitted,

Stephanie Mack

Secretary

