

**REQUEST FOR RECONSIDERATION OF RESOURCES IN THE
MAUD PRESTON PALENSKE MEMORIAL LIBRARY**

Policy Statement

The Library Board has delegated the responsibility for selection and evaluation of library resources to the Library Director and to certain staff members under the supervision of the Director. The Board has also established reconsideration procedures to address concerns about those resources. Completion of this form and submission of the form to the Library Director comprise the first step in the process.

Upon receipt of a written request for reconsideration, the Director will notify the President of the Board of Trustees, who will appoint a committee to consider the request for reconsideration.

Request for Reconsideration of Library Resources

Initiated by _____ Date _____

Address _____
Street City State Zip

Telephone _____

Representing _____ self Organization/group _____
(organization/group name)

Resource you are questioning
 Book Textbook Video/DVD Audio Book Magazine Newspaper
 Library program Display Electronic information Other (Please specify)

Title _____

Author/Producer _____

Please respond to the following questions. Use additional pages as needed to provide complete answers.

1. What brought this resource to your attention? _____
2. Have you read/seen/listened to this material in its entirety? _____
3. What concerns you about this resource? Do you have specific objections? (please cite pages, passages, etc.) _____
4. Have you read reviews of this material? _____
5. What do you believe is the main idea of this material? _____

6. Are there other resources you can suggest to provide additional information and/or other viewpoints on this topic? _____
7. What action do you recommend that the Library take on this material? _____

Signature _____

