

**Southside Regional Library Board of Trustees
June 5, 2013 Called Meeting**

I. Call to Order - Chairperson Jackie Lilly called the meeting of the Southside Regional Library Board of Trustees to order at 2:00 p.m. at the Headquarters in Boydton on June 5, 2013. Library Director Leigh Lambert and trustees Rosa Townsend, Vin Montgomery, Jean Overman, who joined the meeting during the financial/budget reports section, and Grace McCrowell were also present. Ripberger Public Library Branch Supervisor Roberta Rickers signed up to have comments. Jackie noted that the primary purpose of this called meeting is to approve the revised branch supervisor's job description. Library volunteer Jack Jamerson arrived during the Citizens' Comments portion of the meeting, and Victoria Public Library Friend Lamont Brand arrived at adjournment.

II. Old/Unfinished Business -

A. Proposed Job Description Revision - Branch Supervisor- Leigh explained that the proposed changes indicate three levels with increasing areas of responsibilities. With a motion from Rosa and a second from Grace, those present voted to accept the revised job description dated 06-05-13. As of July 1, 2013 there will be one supervisory position (level 3) for the two Lunenburg libraries.

B. Financial/Budget Reports - Jean joined the meeting at this point. Leigh referenced a concern, noted at the May 15, 2013 trustees' meeting and explained that all state and local money budgeted for library materials will be spent by approximately June 14, which is the target date by which finances need to be finalized for FY 2012-2013. She also announced that local expenditures are anticipated to align with related state aid requirements—i.e. to not drop below that of the previous year. She noted this could be achieved, if needed, by pre-paying primary materials vendor Baker & Taylor, as done in the past. If at the "last minute" there are changes that exceed one percent, Leigh will call a special meeting of the board of trustees for related adjustments' approval, as recommended by Lunenburg County Administrator Tracy Gee at the trustees' May 15, 2013 meeting.

After a request from Leigh, Vin moved that gift cards be purchased—at a total expense not to exceed \$3,500.00—and distributed to each staff member as appreciation for each person's diligent service, since no raises are anticipated. The money will come from local income, not branch-owned funds or state aid. Rosa seconded the motion which passed.

III. New Business - none

IV. Citizen's Comments - Roberta submitted a printed "Save Lunenburg County Libraries" online petition, listing 169 persons, who signed to "express our disapproval of the dismissal of 31 year veteran librarian Roberta Rickers at the Ripberger Public Library." The petition also indicates: "Additionally, we do not support the hiring of a new manager to oversee both the Ripberger and Victoria libraries part-time, leaving neither facility with a full-time librarian. Furthermore, we request that Lunenburg County review the expenditures of Southside Regional Library and make sure the monies spent aren't unfairly attributed to the Lunenburg portion of the annual budget." Roberta expressed a number of concerns about service to the public and about the perceptions of unfairness, regarding her position being eliminated. She complained about the Kenbridge mayor and various government officials in Lunenburg not knowing that this was being done. She listed a number of rumors passed around and past occurrences that she felt were unfair.

Jackie expressed her appreciation for Roberta's diligent service at Ripberger for these many years. Vin said that the reorganization decision was not an easy one.

V. Board Matters - none

VI. Action Items - (1) Job advertisement—Post asap, based on today's job description revisions, in local newspapers, VLA Jobline, etc.; (2) FY 13 expenditures—Make sure by approximately June 14 that local expenditures do not drop below last year's level; (3) FY 13 budget adjustments—Call special trustees meeting if needed to approve budget alignment with actual expenditures.

VII. Adjournment - Rosa moved and Grace seconded the motion to adjourn, which passed. The next regularly scheduled meeting will be at Boydton PL/SRL HQ on July 17, 2013. The meeting ended at 2:35 p.m.

Grace McCrowell
Prepared by Grace McCrowell, Secretary

July 17, 13
Date

Jackie Lilly
Jackie Lilly, Chairperson

7/17/13
Date