

# STOKES BROWN PUBLIC LIBRARY BOARD MINUTES

Special Called Meeting  
August 23, 2024

## IN ATTENDANCE

Board Members present: Paul Nutting, Sharon Hargraves, Harold Barbee, Renee Wray-Davis, Suzanne Glover, Jim Stelluto, Lisa Arnold, Norma Dutton

Others present: Michelle Adcock (SBPL Director), Michaela Willbanks (SBPL Assistant Director), Jana Hatcher (SBPL Administrative Assistant), Caitlyn Haley Assistant Regional Director, and Lee Marie Astier (Guest)

The meeting was called to order by Paul Nutting. A quorum was present according to the By-laws.

## PUBLIC COMMENT PERIOD

There were no requests by the public to address the Board.

## REPORT OF THE BUDGET COMMITTEE

Discuss and possibly take action on FYE 25 library budget

- We did not receive any additional funding from the county or the city
- \$20,000 is available in salaries due to attrition of three positions that will not be filled to RFID tagging of books and DVDs and self-checkout
- \$17,000 has been moved around in the budget into the salary line
- The flat budget as presented today, allows for a 7% across the board raise to current employees. Clerks will be paid \$10.03 per hour
- This budget does not remove any money from the fund balance

## OLD BUSINESS

Comments by board members

Harold Barbee asked if the county officials were aware of how vital the employees of the library were not only to the library, but also the community. Sharon Hargraves asked Michelle if we anticipated any additional positions to become available that could help with an increase in salaries for the staff. Michelle Adcock responded the Media Coordinator would be retiring in September, but much of the salary would be used to pay out her leave balances.

Paul Nutting stated the county officials needed more information about the history of the library and the importance of the library to the community. He also stated we needed to be more diligent in the upcoming year to provide information to the county about the library.

**The motion was made by Sharon Hargraves to approve the budget as presented and a 7% across the board pay increase for current employees retroactive to 7/1/2024. Suzanne Glover seconded the motion.**

**All voted in favor of. None opposed. The motion passed.**

#### **ADJOURNMENT**

**The motion was made by Lisa Arnold to adjourn and Harold Barbee seconded the motion.**

**All voted in favor of. None opposed. The motion passed.**

**Next Board Meeting September 13, 2024, 8:30**