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405 White Street Springfield, TN 37172

Stokes Brown Public Library Study Room Policy

Room Descriptions and Equipment

Study Rooms 1 & 3 each have a small table surrounded by four chairs.

Study Room 2 has a large table surrounded by eight chairs.

All study rooms have access to wireless internet service at no charge.

Proper Use

Rooms are available through reservation. Reservations may be made at the Reference Desk.

Patrons with a reservation should check in at the Reference Desk before entering the room.

A reservation may be cancelled if you are more than 30 minutes late.

Drinks and low odor snacks are allowed in the Study Rooms.

Loud noises are not permissible. Study Rooms are quiet areas, be respectful of those around you.

Rooms are not to be used for inappropriate behavior such as sleeping, roughhousing, sexual activity, etc.

Rooms may not be used to demonstrate products that have strong odors.

Rooms should be left clean and orderly at the completion of your reservation. Food containers should not be left in the room. Food containers may be disposed of in the trash can located near the reference desk.

Reservations

A current library card or photo ID is required in order to reserve a room.

Reservations are limited to two hours. Patrons may have up to 4 reservations per card or ID per week, and consecutive reservations are permitted.

Reservations may be made no earlier than one month in advance.

An available room may be reserved for immediate use.

Meetings must take place within library hours.

Study rooms must be vacated five minutes before closing.

Reservations may be made online, by telephone, or at the Reference Desk.

Reviewed: 3/8/2024