

SURREY TOWNSHIP PUBLIC LIBRARY
Meeting of Board of Trustees
June 27, 2018

Call to Order: President called the meeting to order at 4:00 pm.

Present: Larry Laverty, Anna Philbert, Sue Tynan, Patty Hartnell, Cecile Sparta present. Mary Reuther absent

New Business:

1. Adjust and finalize 2017-2018 budget – the director presented the board with an amended budget for the 2017-2018 fiscal year. After review, the following resolution was presented for board approval;

“The Surrey Township Public Library Board of Trustees amends the current budget for the 2017-2018 fiscal year. Therefore be it resolved that the current fiscal year budget with a total of \$250,095.00 in revenue and \$250,095.00 in expenses be amended in the following manner (as printed); Adjust revenue income to \$257,027.61 and adjust expenses to \$253,202.53.

The foregoing resolution was offered by Anna Philbert and supported by Cecile Sparta.

Upon a roll call vote, the following voted:

Larry Laverty – yes
Mary Reuther – absent
Cecile Sparta – yes
Anna Philbert – yes
Sue Tynan – yes
Patty Hartnell – yes

Resolution adopted.

2. Review and adopt 2018-2019 budget – the director presented the board with a proposed budget for the 2018-2019 fiscal year. After review, the following resolution was presented for board approval;

“The Surrey Township Public Library Board of Trustees adopt the proposed budget for the 2018-2019 fiscal year. Therefore be it resolved that the proposed budget with a total of \$241,545.00 in revenue and \$241,545.00 in expenses be adopted for the fiscal year beginning on July 1, 2018.

The foregoing resolution was offered by Larry Laverty and supported by Mary Reuther.

Upon a roll call vote, the following voted:

Anna Philbert – yes
Mary Reuther – absent

Sue Tynan – yes
Larry Laverty - yes
Patty Hartnell – yes
Cecile Sparta – yes

- Staff uniforms. It is the consensus of the board that all staff will be required to wear a designated uniform top. The director will decide on the style and proceed with the purchase of 3 uniforms per staff member.
- It is the consensus of the board that lost in transit materials will no longer be charged to the borrowing patron.

Next Meeting September 5, 2018 at 4:00pm.

Meeting adjourned at 5:06 pm.

Sue Tynan, Secretary