

<b>WAUKEE PUBLIC LIBRARY</b>	<b>BOARD</b>
<b>SECTION 7.3</b>	<b>APPROVED 1/87</b>
<b>COLLECTION DEVELOPMENT</b>	<b>UPDATED 6/94</b>
<b>COLLECTION MAINTENANCE/WEEDING</b>	<b>REVISED 4/02, 1/06 REVIEWED 1/08</b>

### **Collection Maintenance/Weeding**

The collection is maintained and weeded through an ongoing process of collection analysis. Older items are repaired, withdrawn, or replaced based on the following:

- The needs and interests of the community
- Number of circulations, requests and reserves
- Availability of similar materials in the collection
- Affordability
- Physical condition and age of the item
- In-print status
- Appearance in standard lists
- Available space
- Availability at other local libraries

Items discarded are given to the Friends of the Waukeee Public Library for their book sales.